

City of Abbotsford

PO Box 589, 203 N. First Street, Abbotsford, WI 54405

City Hall (715) 223-3444

Fax (715) 223-8891

AGENDA FOR THE COUNCIL MEETING TO BE HELD

January 2, 2018 AT **5:30 PM**

IN THE COUNCIL CHAMBERS OF THE ABBOTSFORD CITY HALL
203 NORTH FIRST STREET, ABBOTSFORD WI

All items listed will be brought before the Abbotsford City Council for discussion and possible approval.

1. Call the regular meeting to order
 - a. Roll call
 - b. Pledge of Allegiance
2. Comments by the Mayor
3. Comments by the Public
4. Minutes from the Council held December 4, 2017 (Page 3-5)
 - a. Waive the reading and approve the minutes
5. Considerations before the Council
 - a. Discuss/approve Street Use Permit – Abby Festival (Page 6-11)
 - i. Tuesday, May 29, 2018 at 5:00 p.m. – Monday, June 4, 2018 at 8:00 p.m. ½ way between Spruce and Birch through Cedar Street on First Street
 - ii. Tuesday, May 29, 2018 at 5:00 p.m. – Monday, June 4, 2018 at 8:00 p.m. 2nd Street to Public Library Parking Lot on Birch Street
 - iii. Parade Route - Sunday, June 3, 2018 from 1:30 p.m. from 2nd Avenue to Cedar Street to 2nd Street to Spruce Street (returning to 2nd Ave) Line up starts at 12:30 p.m. – 3:00 p.m.
 - b. Discuss/approve 2018 Insurance Renewal (Page 12)
 - c. Appointment of Central Fire and EMS District representative
 - d. Discuss/approve security camera in Council Chambers

Committee Reports

6. Central Fire/EMS (Anders)
 - a. Central Fire & EMS update (Page 13-35)
7. Public Works/Water/Waste Water (Faber)
 - a. DPW Update (Stuttgen)
8. Police Commission (Loren Voss)
 - a. Police Minutes from December 11, 2017 (Page 36)
 - b. Police bills in amount of \$14,731.57 (Page 37-38)
9. Finance and Personnel (Anders)
 - a. Minutes from December 13, 2017 (Page 39-40)
 - b. Discuss/approve to approve a 2% increase to the hourly employees effective January 1, 2018

	<u>Old Rate</u>	<u>New Rate</u>
Bill Colby	21.87	22.31
Josh Soyk	21.87	22.31

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to Clerk's Office at (715) 223-3444

John Smith	21.87	22.31
Vern Leffel	21.87	22.31
Jeremy Geiger	19.54	22.31*after closed session
Deb Lenz	10.04	10.24
Jack Kramas	11.93	12.17
Rick Rannow	12.99	13.25
Judy Kalepp	12.00	12.24
Jacob Langenhahn	15.00	15.30

10. Plan Commission (Weideman)

- a. Minutes from December 22, 2017 (Page 41)
- b. Discuss/approve allowing DPW Stuttgarten to negotiate a purchase price for Industrial Park land west of Highway 13 in TIF 7

11. License and Building (Anders)

- a. Sign Permit – Pomp’s Tire Service

12. Chamber of Commerce (Lopez)

- a. Minutes from December 5, 2017

13. Set additional committee meetings on the calendar (Page 43-44)

14. Adjourn

Minutes from the December 4, 2017 Abbotsford City Council Meeting held in the Abbotsford City Hall Council Chambers

Mayor Voss called the regular meeting to order at 6:00 p.m.

Roll call: Mayor Voss, Anders, Horacek, Totzke, Loren Voss, Faber, Weideman, and Kramer. Clement - absent

Others present: Clerk Lopez, DPW Stuttgen, Deputy Clerk/Treasurer Langenhahn, Librarian Jenny Jochimesen, Office Assistant Judy Kalepp, Chief Bauer, Don Medenwaldt, Jon Austin, and K. O' Brien – Tribune Phonograph

Pledge of Allegiance was heard

Comments by the Mayor, a publication is coming out for business owners supporting the Police Department. The owner of the firm is Dave Swanson; they are looking for donations for materials. The Mayor also stated that next year, City Hall will not sell any raffle tickets for the Christmas Parade unless the Chamber allows consignment.

Comments by the Public, K. O'Brien handed out an article regarding open meeting law as he has seen several closed session meetings regarding land purchases; and there has been minimal open session discussion. O'Brien cautioned the public about the amount of closed session activity.

Motion Loren Voss/Faber **to waive the reading and approve the minutes from the Council held October 23, 2017 and November 8 & 20, 2017.** Motion carried without negative vote.

Considerations before the Council

Under **discussion with Town of Holton** – Road Maintenance Agreement, it was stated that the original agreement was signed in April of 2017 by Mayor Rachu. Stuttgen provided the State Information System for Local Roads report which shows that Pickard Road is .31 of a mile. It was stated the state map agrees with the Marathon County CSM road. It was stated there was some culvert work that needed to be handled in Holton; it worked well. We never received payment for the material from Holton. A year ago, Holton placed gravel and sent us a bill; it was stated that we would pay if Holton would pay their undercutting bill. It was stated that it is very difficult to maintain a road down the middle; you can not plow or maintain down the center line. To solve that problem, it was split by linear feet. Stuttgen asked that this be placed in writing; therefore, the February 8, 2017 agreement was drafted and signed by Holton on April 12, 2017. At the time of this agreement fuel prices were \$2.09/gallon. When Holton asked for the agreement to be increased, the fuel prices decreased. Holton felt they did not get made whole in the last Pickard road repair. Gumz and Tischendorf felt they were still owed \$160 for gravel. It was offered to handle the road maintenance every other year; which also was not accepted. Abbotsford has no complaints on the handling of the road maintenance. The proposal from Holton is to charge \$800 to do 8/10th of a mile; Stuttgen stated the road is exactly ¼ mile; therefore, Town of Holton is already getting \$500 from the State in road aid. Anders questioned if we could hire a surveyor to eliminate any concerns. Kramer felt that if it was surveyed there could be no further disputes on the dimensions. Mayor Voss called Gumz and had a conversation that if we delivered three loads of red granite, this would be over; which is what the City did. To give the road to the township is some paperwork; a Jurisdictional Transfer Agreement would need to be filed. Motion Faber/Weideman to keep existing contract as it was signed on April 12, 2017. Motion carried without negative vote.

Under discuss/approve **Employee Health Insurance Renewal**, motion Anders/Kramer to renew with Anthem BCBS.

Under **discuss/approve 2018 Insurance Renewal**, motion Totzke/Faber to allow Finance and Personnel to recommend the 2018 renewal. Motion carried without negative vote.

Committee Reports

Central Fire/EMS was presented by Anders.

Central Fire & EMS update was presented.

Faber questioned why the Gmail accounts are \$5.00 per month; Anders stated there are no free business accounts anymore. It was stated that the Abbotsford Fire Department fundraising account was donated to the Central Fire District.

Equipment was purchased by the Abbotsford Fire Department for the Pump and Jaws (\$16,500) and donated to the Central Fire District. Jon Austin clarified that the firefighters have not been quitting due to the merger; but because of legitimate personal reasons. It was stated that the problems were more with the relationship between the City Council and Fire District, not due to the way the Central Fire District has treated the Fire department. It was stated that it is necessary to keep the rosters full. There were rumors that Station 2's trucks did not start; this was not true; there was one truck being repaired by Abbyland. It was stated that the rumors seem to be coming from the Abbotsford community and it was encouraged that anyone with questions direct them to the Fire Chief. Faber questioned if any other stations have donated equipment to the Central Fire. Austin suggested speaking to the Fire Chief to have that information provided. Donation details were included on page 35.

Anders stated the next large item is to replace the ambulance at station 2.

Public Works/Water/Waste Water was presented by Faber.

DPW Update was presented by Stuttgen. Currently the department is getting ready for snowplowing. Brush pick up ended on Labor Day, but they did go back out today to pick up the remaining piles. The insurance company has encouraged us to discontinue the brush pick up due to the safety concerns. The City provides this service for 4 months; letters will go out to the violation piles notifying them that they will be charged in the future.

Police Commission was presented by Loren Voss.

Police Minutes from November 13, 2017 were presented.

Motion Kramer/Weideman to approve the **Police bills** in amount of \$17,975.72. Motion carried without negative vote.

Under **discuss/approve union contract language** be clarified as follows: The Commission agrees to provide retirement benefits under the Wisconsin Retirement System. Employees hired after March 11, 2011 will contribute the employee portion into the Wisconsin Retirement System according to WRS Rule or Law, but no more than the general employee WRS contribution rate. The Commission will contribute the employee portion into the Wisconsin Retirement System according to WRS Rule or Law for employees hired before March 11, 2011, but no more than the general employee WRS contribution rate. Motion Loren Voss/Weideman to approve as presented. Motion carried without negative vote.

It was stated that the 2018 annual increases were not approved in November and will be approved at the December Finance meeting.

Finance and Personnel was presented by Anders.

Minutes from November 15, 2017 were presented, it was suggested the ham will be corrected.

Under **discuss/approve Hams/Turkeys** for employee gifts, motion Anders/Horacek to approve spending approximately \$25 per gift. Motion carried without negative vote.

Abbotsford Public Library was presented by Jochimesen.

Minutes and reports from November 2017 were presented. The holiday program had 70 people in attendance. There was a well-attended cake in a mug event held for the teenagers.

License and Ordinance was presented by Anders.

Permits issued:

BUILDING PERMITS 2017

ID	PERMIT #	FIRST NAME	LAST NAME	ADDRESS	EXPLAINATION	DATE ISSUED	COST	COUNTY	RESIDENTIAL/COMMERCIAL	FEE
37	2017-33	ANA	MONICA GARCIA ABURTO	104 N FIRST ST	WINDOWS	11/29/2017	\$2,700.00	CLARK	RESIDENTIAL	\$38.50

Under discuss/approve Original Operator Licenses, motion Anders/Horacek to approve as presented:

Carolina Ortiz – La Veracruza

Tanya McKee – Shopko

Alejandro Urbina – La Botana

Motion carried without negative vote.

Chamber of Commerce was presented by Lopez.

Chamber information letter was presented. The next meeting will be held Wednesday at Maurina Schilling Funeral Home.

United Communities of Clark County was presented by Mayor Voss.

Minutes from November 27, 2017 were presented. The UCC will be looking for a guest speaker in March in Abbotsford.

Additional committee meetings were set on the calendar.

Plan Commission was presented by Weideman.

Minutes from November 15, 2017 were presented.

Motion Weideman/Faber to **convene to closed session** pursuant to State Statute 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for discussing potential land/purchase price for land for future industrial park with including Don Medenwaldt

Roll call: Anders – yes, Horacek – yes, Totzke – yes, Loren Voss – yes, Faber – yes, Weideman – yes,
Kramer – yes

Motion Anders/Totzke to **adjourn** at 7:42p.m. Motion carried without negative vote.

STREET USE PERMIT REQUEST

Name: ABBY FESTIVAL / ACCC

Address: 100 W. Spruce Street, ABBOTSFORD, WI 54405

Telephone: 715-302-1177 (Paula Ruesch)

Date of event: June 1-3, 2018 - ABBY FESTIVAL

Duration: STARTING TUESDAY, MAY 29, 2018 5:00 PM TO THRU MONDAY JUNE 4, 2018 8:00 PM

Description of Street to be closed: 1/2 WAY BETWEEN SPRUCE + BIRCH THRU CEDAR STREET. ON 1ST STREET.

Approximate number of people:

Purpose of request: ABBY FESTIVAL

Signature: Paula Ruesch

PETITION FOR STREET USE PERMIT

We, the undersigned residents of the 100 block of FIRST STREET and _____ hundred block of _____, in the City of Abbotsford, hereby consent to the closing of 1st Street from SPRUE to the BIRCH, on MAY 29 TO JUNE 5, 2018, for the purpose of ABBY FESTIVAL, and do hereby consent to the City of Abbotsford to grant a Street Use Permit for the use of the said portion of said street for said purpose and do hereby agree to abide by such conditions of such use as the City of Abbotsford shall attach to the granting of the requested Street Use Permit. We further understand that the permit will not be granted for longer than twelve (12) hours on the date hereinabove specified, and agree to remove from the street prior to the end of said period all equipment, vehicles and other personal property placed or driven thereon during the event for which a permit is granted.

We designate PAOLA BUESCH & ANA GARCIA as the responsible person or persons who shall apply for an application for a Street Use Permit.

Winn-Dixie All The Above tattoostudio

Spensi Sea Corral Bar + Grill

NSM Larry Soyle CPA

Jenny Castillo La Tropicana

* MT Life Building

* Winn-Roderos First City Dental

John Malaball Jensen, Scott, Grunewald, + Skiffles, S.C.

PETITION FOR STREET USE PERMIT

We, the undersigned residents of the _____ block of BIRCH STREET and _____ hundred block of _____, in the City of Abbotsford, hereby consent to the closing of BIRCH ST. from FIRST to including LIBRARY PARKING LOT + CITY HALL PARKING LOT the SECOND ST. on 5/29/18 TO 6/5/18, 2018, for the purpose of ABBY FESTIVAL, and do hereby consent to the City of Abbotsford to grant a Street Use Permit for the use of the said portion of said street for said purpose and do hereby agree to abide by such conditions of such use as the City of Abbotsford shall attach to the granting of the requested Street Use Permit. We further understand that the permit will not be granted for longer than twelve (12) hours on the date hereinabove specified, and agree to remove from the street prior to the end of said period all equipment, vehicles and other personal property placed or driven thereon during the event for which a permit is granted.

We designate ANNA RUESCH + ANA GARCIA as the responsible person or persons who shall apply for an application for a Street Use Permit.

- MIKE JAKEL MAXIMUM AUTO SERVICES
- DeWanna Olson (P/S) SON'S SHOES
- Donna Geiger Tangles End
- Brad Mueller Abbotsford Appliances
- JANE VARGOZ La Botana
- Gary Thomas Auto Wash Supplies
- A. Keheg Kelsey IMPL. CO. INC

STREET USE PERMIT REQUEST

Name: ABBY FESTIVAL / ACCC

Address: 100 W. Spruce Street, ABBOTSFORD, WI 54405

Telephone: 715-302-1177 (Paula Ruesch)

Date of event: June 1-3, 2018 - ABBY FESTIVAL

Duration: STARTING TUESDAY, MAY 29, 2018 3:00 pm

Description of Street to be closed: TO MONDAY JUNE 4, 2018 FROM 2ND STREET TO PUBLIC LIBRARY PARKING LOT ON BIRCH ST.

Approximate number of people:

Purpose of request: ABBY FESTIVAL

Signature: Paula Ruesch

PETITION FOR STREET USE PERMIT

We, the undersigned residents of the 200 block of First Street and _____ hundred block of _____, in the City of Abbotsford, hereby consent to the closing of First Street from Birch to the CEDAR ST., on 5/29/18 TO 6/5/18, 2012, for the purpose of ABBY FESTIVAL, and do hereby consent to the City of Abbotsford to grant a Street Use Permit for the use of the said portion of said street for said purpose and do hereby agree to abide by such conditions of such use as the City of Abbotsford shall attach to the granting of the requested Street Use Permit. We further understand that the permit will not be granted for longer than twelve (12) hours on the date hereinabove specified, and agree to remove from the street prior to the end of said period all equipment, vehicles and other personal property placed or driven thereon during the event for which a permit is granted.

We designate PAOLA BUESA + ANA GARCIA as the responsible person or persons who shall apply for an application for a Street Use Permit.

See other sheet see * *

STREET USE PERMIT REQUEST *PARADE*Name: *ABBY FESTIVAL / ACCC*Address: *100 W. Spruce Street, ABBOTSFORD, WI 54405*Telephone: *715-302-1177 (PAULA RUESCH)*Date of event: *June 1-3, 2018 - ABBY FESTIVAL*Duration: *SUNDAY June 3, 2018 STARTING PARADE AT 1:30 PM*Description of Street to be closed: *2ND AVE TO CENRAL STREET TO 2^{5TH} STREET TO SPRUCE STREET (RETURN TO 2ND AVE)*

Approximate number of people:

*LINE UP STARTS AT 12:30 PM TO 3:00 PM*Purpose of request: *ABBY FESTIVAL*

Signature:

Paula Ruesch

Proposal *Continued*



Cost Comparison

	LWMMI AND PROPERTY CARRIERS 2018-2019	EXPIRING 2017-2018 POLICY PREMIUMS
General Liability	\$5,660	\$5,549
Law Enforcement Liability	\$5,497	\$5,389
Public Officials E&O Liability	\$2,985	\$2,926
Automobile Liability	\$5,409	\$5,615
Auto Physical Damage (ACV)	\$2,603	\$2,698
Property	\$28,152	\$28,152
Contractors Equipment	\$1,537	\$546
Equipment Breakdown (MPIC)	\$2,619	\$2,455
Crime	\$626*	\$521
Workers Compensation	\$25,022 (exp. mod 1.66)	\$21,029 (exp. mod 1.32)
TOTAL ANNUAL ESTIMATE	\$80,110	\$74,880

Options: *Employee dishonesty limit increased from \$100,000 to \$350,000.

Central Fire & EMS District Meeting Minutes
November 16, 2017 – 7:00 p.m.
Station 3 – Dorchester Fire Hall

Call to order:

The November 16, 2017 meeting of the Central Fire & EMS District was called to order by President Larry Oehmichen at 7:00 p.m.

Meeting posted per statute

Roll Call:

City of Abbotsford, Gerald Anders; City of Colby, Nancy O'Brien; Town of Colby, Larry Oehmichen; Town of Holton, Pat Tischendorf; Town of Hull, Absent; Town of Mayville, Todd Weich; Village of Dorchester, Absent.

October 17, 2017 meeting minutes:

A motion was made by Nancy O'Brien, second by Pat Tischendorf to dismiss with the reading of the October 17, 2017 meeting minutes. Motion carried.

Nancy O'Brien, District Treasurer's report: See Treasurer's report attached. A motion was made by Pat Tischendorf, second by Todd Weich to approve the Treasurer's report as presented. Motion carried.

Bills for payment: See Treasurer's report attached for bills totaling \$20,790.31. A motion was made by Pat Tischendorf, second by Todd Weich to approve paying the bills totaling \$20,790.31 as presented. Motion carried.

Public discussion:

Cathy Bach addressed the Board regarding their recent shop fire, more specifically that pictures and information were posted on social media by the Fire Chief without their consent.

Policy on District employee and board member dual roles-tabled from 10/17/17 meeting:

As the representatives from the Village of Dorchester and Town of Hull were absent for this discussion, a motion was made by Pat Tischendorf, second by Nancy O'Brien to table this discussion until the December meeting. Motion carried.

2018/2019 contract for the Town of Frankfort:

Larry Oehmichen attended the November meeting of the Town of Frankfort and presented the District proposal for contracted services in the amount of \$8,500 annually for 2018 & 2019. A motion was made by Nancy O'Brien, second by Todd Weich to accept the 2018/2019 contract for the Town of Frankfort in the amount of \$8,500 annually. Motion carried.

Presentation on District Gmail account:

Chief Nitzke presented information on a District Gmail account. The cost per account is \$5/month. A motion was made by Nancy O'Brien, second by Todd Weich to set up District Gmail accounts for the Board members. Motion carried.

Request to use contingency fund dollars for holiday gathering for District members:

Chief Nitzke addressed the Board requesting to use contingency funds to host a holiday gathering for the members to include a meal and small gift. A motion was made by Pat Tischendorf, second by Nancy O'Brien to have Chief Nitzke plan this event at a cost not to exceed \$2,500.00. Motion carried. The holiday gathering will take place on December 13, 2017 at Station 2.

Fire Chief's report:

See Chief's report attached as prepared by Chief Nitzke.

Next meeting date:

The next regular monthly meeting of the Central Fire & EMS District was scheduled for December 21, 2017 beginning at 7:00 p.m. at Station 1-Colby.

There being no further business, a motion was made by Pat Tischendorf, second by Nancy O'Brien to adjourn at 7:50 p.m. Motion carried.

Respectfully submitted,

Carol Staab, Executive Secretary
Central Fire & EMS District

Nov 2017 FINANCIAL STATEMENT, Central Fire & EMS

Checking Account

Beginning Balance		\$	137,706.43
Receipts received Nov 17			
Village of Unity-2nd half	\$	4,000.00	
Lifeguard fees	\$	35,952.70	
Wisconsin Surplus Online Auction	\$	12,453.86	
Spring Lake Speedway	\$	500.00	
Miscellaneous revenues	\$	388.93	
Ascension Rent-Aug	\$	450.00	
Interest	\$	69.76	
Total Receipts		\$	53,815.25

Disbursements-Nov 17

Payroll Deduction Payable	\$	419.00	
Payroll	\$	20,699.96	
Payroll Taxes	\$	4,672.70	
Legal	\$	-	
Accounting/Secretarial Service	\$	500.00	
Insurance Premiums	\$	-	
Vehicle Maintenance	\$	-	
Vehicle Maintenance-Fire	\$	1,873.39	
Vehicle Maintenance-EMS	\$	2,464.52	
Equipment Maint.-Fire	\$	-	
Equipment Maint.-EMS	\$	249.14	
Apparatus Testing/Cert	\$	3,925.98	
Pagers/Radios-Fire	\$	490.00	
Building Maintenance/Supplies	\$	694.34	
Phone & Internet	\$	720.89	
Electric	\$	1,517.64	
Heat	\$	413.53	
Water	\$	302.83	
Office Expense	\$	120.63	
Office Expense-Fire	\$	68.72	
Office Expense-EMS	\$	-	
Meeting Expense	\$	311.64	
Dues & Subscriptions	\$	100.00	
Dues & Subscriptions-Fire	\$	374.95	
Dues & Subscriptions-EMS	\$	2,275.00	
Computer Expense	\$	11.82	
Computer Expense-Fire	\$	70.99	
Computer Expense-EMS	\$	68.59	
Printer/Copier	\$	118.53	
Misc Expense	\$	325.83	
Advertising/Promotions	\$	-	
Clothing/Uniforms-Fire	\$	37.25	
Clothing/Uniforms-EMS	\$	-	
Mileage Reimbursement	\$	-	
Training & Education-Fire	\$	-	
Training & Education-EMS	\$	2,149.21	
Ambulance Supplies	\$	4,546.78	
Equipment Purchases-Fire	\$	240.46	
Equipment Purchases-EMS	\$	-	
Turn out Gear-Fire	\$	1,005.98	
Fire Supplies-Foam	\$	-	
Fire Supplies	\$	10.62	
Haz Mat	\$	-	
Fuel-Vehicles	\$	1,303.10	
Vehicle Purchase	\$	-	
Total Disbursements		\$	52,084.02
		\$	139,437.66

Bank Statement

Ending Checking Account Balance as of 11/30/17	\$	149,261.68	\$
Outstanding Disbursements	\$	9,824.02	
Ending Balance for October	\$	139,437.66	

Other Accounts-Savings

Beginning Balance	\$	553,691.09
11/30/2017 Interest	\$	364.18
Savings acct balance as of 11/30/17		\$ 554,055.27

Check #	Amount	Payable to	Description
5647	\$1,232.67	Abbyland Service Plaza	60 Med 2 & 6S Tender repairs
5648	\$14.22	Advanced Auto Parts	St. 3 Compressor belt
5649	\$254.95	Center for Ed & Emp Law	Safety Legal Updates
5650	\$77.45	Charter Communications	St. 3 Phone/Internet
5651	\$585.28	DTS	64 Tender 1 repair
5652	\$520.47	District 2, Inc.	64 Tender 1 repair
5653	\$168.00	Nick Hanson	Reimburse for CPR
5654	\$1,933.20	Marshfield Medical Center	Drugs
5655	\$286.00	Bert Nitzke	Website dues/Hotel at training
5656	\$120.63	Office Depot	Office Supplies
5657	\$504.94	Viken Small Engine	St. 3 Lawn Mower
5658	\$283.07	WE Energies	St. 1 & 2 Heat
5659	\$95.00	WI State Fire Chief Assoc	State dues
5660	\$25.00	WI State FF Assoc	State dues
5661	\$530.57	Witmer Public Safety	Turnout Gear
5662	\$1,345.32	Xcel Energy	St. 1 & 2 Heat
5663	\$914.46	5 Alarm Fire and Safety	Gas meters - St. 2
5664	\$18.25	Airgas	Oxygen tank rentals
5665	\$21.75	American Welding	Oxygen
5666	\$123.50	Auto Wash Supplies	St. 3 Washer parts
5667	\$920.00	Axley Brynerson	Legal Services
5668	\$31.45	Cell Com	Data in Meds
5669	\$307.89	Charter Communications	St. 1 & 2 Phone/Internet
5670	\$163.73	City of Abbotsford	Water
5671	\$139.10	City of Colby	Water
5672	\$700.46	Emergency Medical Products	Ambulance supplies
5673	\$118.53	EO Johnson	Copier lease
5674	\$800.00	Image Trend	St. 1 Yearly EMS Charting software
5675	\$50.61	Kings Camperts	Rehab trailer port
5676	\$1,501.01	Kwik Trip	Fuel
5677	\$41.66	Marshfield Clinic	New employee vaccinations
5678	\$515.53	Office Depot	Office supplies, flag
5679	\$49.00	Postmaster	Stamps
5680	\$70.00	Postmaster	Yearly PO box rental
5681	\$39.98	Carol Staab	Reimburse for flowers for John
5682	\$57.95	The Uniform Shoppe	Lt. Esselman uniform
5683	\$14.04	Verizon	Data in St. 1 meds
5684	\$354.00	WI SCTF	Child support payment
5685	\$62.95	Wiese Repair	Battery for pump
5686	\$2,444.34	Witmer Public Safety	Chief helmet, CPR masks, Emp gift
5687	\$248.11	Excel	St. 3 Electric
5688	\$135.99	Abbyland Service Plaza	60 Rescue 1 repair
5689	\$500.00	City of Colby	Accounting Service
5690	\$90.81	Colby Chrysler	60 Med 1 repairs
5691	\$7.00	Designer Advertising	Turnout Gear name press
5692	\$5,448.00	EMC Insurance	2018 Worker's Comp Insurance
5693	\$302.66	Heartland	Fuel
5694	\$800.00	Image Trend	St 2 & 3 EMS charting annual fee
5695	\$96.95	Lynn Card co	Holiday cards
5696	\$9.98	Meyer Lumber	St. 3 supplies

5697	17	\$73.04	Bert Nitzke	Reimburse for training meals
5698		\$174.33	NTC	Saajan Biant National registry
5699		\$133.50	Office Depot	Greeting cards
5700		\$349.41	WE Energies	St. 3 Heat
5701		\$191.38	Wheeler Chevrolet	Vehicle Maintenance
5702		\$2,250.00	Workhouse Software	2018 Support for Accouting

\$28,248.12

Summary of Bills - PAID	
11/29/2017	\$7,976.77
12/12/2017	\$9,708.30
12/21/2017	\$10,563.05
<hr/>	
TOTAL	\$28,248.12

11/29/2017 1:53 PM

Check Register - Full Report - ALL

Page: 1

ALL Checks

ACCT

CENTRAL FIRE & EMS CHECKING

Dated From:

From Account:

Thru:

Thru Account:

Check Nbr	Check Date	Payee	Amount
5647	11/29/2017	ABBYLAND SERVICE PLAZA 60 MED 2 & 65 TENDER REPAIRS	
750-00-52020-001-000		VEHICLE MAINTENANCE-FIRE W116889	632.05
750-00-52020-002-000		VEHICLE MAINTENANCE-EMS W117122	600.62
Total			1,232.67
5648	11/29/2017	ADVANCED AUTO PARTS ST. 3 COMPRESSOR BELT	
750-00-52028-000-000		BUILDING MAINTENANCE/SUPPLIES 1939-529025	14.22
Total			14.22
5649	11/29/2017	CENTER FOR EDUCATION & EMPLOYMENT LAW PUBLIC SAFETY LEGAL UPDATES	
750-00-53010-001-000		DUES & SUBSCRIPTIONS-FIRE #07132498	254.95
Total			254.95
5650	11/29/2017	CHARTER COMMUNICATIONS STATION 3 PHONE & INTERNET	
750-00-52050-000-000		PHONE & INTERNET ST. 3	77.45
Total			77.45
5651	11/29/2017	DIESEL TRUCK SERVICE, INC 64 TENDER 1 REPAIR	
750-00-52020-001-000		VEHICLE MAINTENANCE-FIRE 22141	585.28
Total			585.28
5652	11/29/2017	DISTRICT 2, INC 64 TENDER 1 REPAIRS	
750-00-52020-001-000		VEHICLE MAINTENANCE-FIRE 2037	520.47
Total			520.47
5653	11/29/2017	HANSON, NICK REIMBURSE FOR CPR	

11/29/2017 1:53 PM

Check Register - Full Report - ALL
 ALL Checks
 CENTRAL FIRE & EMS CHECKING

Page: 2
 ACCT

Dated From: From Account:
 Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
750-00-53040-002-000		TRAINING & EDUCATION-EMS	168.00
Total			168.00
5654 11/29/2017 MARSHFIELD MEDICAL CENTER DRUG REQUESTS			
750-00-53050-002-000		AMBULANCE SUPPLIES IN3	1,933.20
Total			1,933.20
5655 11/29/2017 NITZKE, BERT REIMBURSE FOR DISTRICT DUES/HOTEL			
750-00-53029-000-000		MISCELLANEOUS EXPENSE DISTRICT WEBSITE ANNUAL DUE	168.00
750-00-53040-002-000		TRAINING & EDUCATION-EMS HOTEL AT TRAINING	118.00
Total			286.00
5656 11/29/2017 OFFICE DEPOT OFFICE SUPPLIES			
750-00-53000-000-000		OFFICE EXPENSE 2127075077	120.63
Total			120.63
5657 11/29/2017 VIKEN SMALL ENGINES STATION 3 LAWN MOWER			
750-00-52028-000-000		BUILDING MAINTENANCE/SUPPLIES NONE	504.94
Total			504.94
5658 11/29/2017 WE ENERGIES ST. 1 & ST. 2			
750-00-52052-000-000		HEAT STATION 1, 10/12-11/10	17.12
750-00-52052-000-000		HEAT STATION 2, 10/13-11/13	265.95
Total			283.07
5659 11/29/2017 WISCONSIN STATE FIRE CHIEFS' ASSOCIATION STATE CHIEF DUES 2018			

11/29/2017 1:53 PM

Check Register - Full Report - ALL
 ALL Checks
 CENTRAL FIRE & EMS CHECKING

Page: 3
 ACCT

Dated From: From Account:
 Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
750-00-53010-001-000		DUES & SUBSCRIPTIONS-FIRE EBERT NITZKE/RICK REINHART	95.00
Total			95.00
5660 11/29/2017 WISCONSIN STATE FIREFIGHTER'S ASSOCIATION FF ASSOCIATION DUES			
750-00-53010-001-000		DUES & SUBSCRIPTIONS-FIRE 2018 DUES	25.00
Total			25.00
5661 11/29/2017 WITMER PUBLIC SAFETY GROUP TURN OUT GEAR SUPPLIES & ACCESSORIES			
750-00-53052-001-000		TURN OUT GEAR E1649452.003	499.98
750-00-53052-001-000		TURN OUT GEAR E1649452.002	30.59
Total			530.57
5662 11/29/2017 XCEL ENERGY ST. 1 & 2			
750-00-52051-000-000		ELECTRIC ST. 1 HEAT,10/9-11/7	519.18
750-00-52051-000-000		ELECTRIC ST. 1 ELEC,10/9-11/7	142.29
750-00-52051-000-000		ELECTRIC ST. 2, 10/17-11/15	683.85
Total			1,345.32
Grand Total			7,976.77

12/12/2017 11:22 AM

Check Register - Full Report - ALL
 ALL Checks
 CENTRAL FIRE & EMS CHECKING

Page: 1
 ACCT

Dated From:
 Thru:

From Account:
 Thru Account:

Check Nbr	Check Date	Payee	Amount
5663	12/12/2017	5 ALARM FIRE & SAFETY 4 GAS METERS- STATION 2	
750-00-53059-000-000		HAZ MAT MATERIALS 172020-1	914.46
		Total	914.46
5664	12/12/2017	AIRGAS USA LLC OXYGEN TANK RENTALS	
750-00-53050-002-000		AMBULANCE SUPPLIES 9949242610	18.25
		Total	18.25
5665	12/12/2017	AMERICAN WELDING & GAS OXYGEN	
750-00-53050-002-000		AMBULANCE SUPPLIES 05220841	21.75
		Total	21.75
5666	12/12/2017	AUTO WASH SUPPLIES CO STATION 3 WASHER PARTS	
750-00-52028-000-000		BUILDING MAINTENANCE/SUPPLIES PARTS 33934	123.50
		Total	123.50
5667	12/12/2017	AXLEY BRYNELSON, LLP LEGAL SERVICES	
750-00-52001-000-000		LEGAL 715061	920.00
		Total	920.00
5668	12/12/2017	CELL COM DATA IN MEDS	
750-00-52050-000-000		PHONE & INTERNET 353191	31.45
		Total	31.45
5669	12/12/2017	CHARTER COMMUNICATIONS ST. 1 & ST. 2	
750-00-52050-000-000		PHONE & INTERNET ST. 2	136.62

12/12/2017 11:22 AM

Check Register - Full Report - ALL
 ALL Checks
 CENTRAL FIRE & EMS CHECKING

Page: 2
 ACCT

Dated From:

From Account:

Thru:

Thru Account:

Check Nbr	Check Date	Payee	Amount
750-00-52050-000-000 ST. 1		PHONE & INTERNET	171.27
Total			307.89
5670 12/12/2017 CITY OF ABBOTSFORD DEC BILL			
750-00-52053-000-000 STATION 2		WATER	163.73
Total			163.73
5671 12/12/2017 COLBY WATER DEPARTMENT DEC BILL			
750-00-52053-000-000		WATER	139.10
Total			139.10
5672 12/12/2017 EMERGENCY MEDICAL PRODUCTS INC AMBULANCE SUPPLIES			
750-00-53050-002-000		AMBULANCE SUPPLIES	700.46
		1949658	
Total			700.46
5673 12/12/2017 EO JOHNSON CO, INC MONTHLY COPIER LEASE			
750-00-53021-000-000		PRINTER/COPIER	118.53
		21744628	
Total			118.53
5674 12/12/2017 IMAGE TREND, INC STATION 1 YEARLY EMS CHARTING SOFTWARE			
750-00-53010-002-000		DUES & SUBSCRIPTIONS-EMS	800.00
		109130	
Total			800.00
5675 12/12/2017 KING'S CAMPERS REHAB TRAILER PORT			
750-00-52020-001-000		VEHICLE MAINTENANCE-FIRE	50.61
		176896	
Total			50.61

12/12/2017 11:22 AM

Check Register - Full Report - ALL

Page: 3

ALL Checks

ACCT

CENTRAL FIRE & EMS CHECKING

Dated From:

From Account:

Thru:

Thru Account:

Check Nbr	Check Date	Payee	Amount
5676	12/12/2017	KWIK TRIP NOV FUEL	
750-00-53060-000-000		FUEL-VEHICLES NOV	1,501.01
Total			1,501.01
5677	12/12/2017	MARSHFIELD CLINIC NEW EMPLOYEE VACCINATIONS	
750-00-53029-000-000		MISCELLANEOUS EXPENSE	41.66
Total			41.66
5678	12/12/2017	OFFICE DEPOT OFFICE SUPPLIES, FLAG	
750-00-53029-000-000		MISCELLANEOUS EXPENSE 982855836001	138.71
750-00-52028-000-000		BUILDING MAINTENANCE/SUPPLIES 982841673001	57.49
750-00-52028-000-000		BUILDING MAINTENANCE/SUPPLIES 982841602001	38.14
750-00-53000-000-000		OFFICE EXPENSE PAST DUE AMT	281.19
Total			515.53
5679	12/12/2017	POSTMASTER ROLL OF STAMPS	
750-00-53000-000-000		OFFICE EXPENSE	49.00
Total			49.00
5680	12/12/2017	POSTMASTER YEARLY PO BOX RENT	
750-00-53010-000-000		DUES & SUBSCRIPTIONS	70.00
Total			70.00
5681	12/12/2017	STAAB, CAROL REIMBURSE FOR FLOWERS FOR JOHN NEIHART	
750-00-53029-000-000		MISCELLANEOUS EXPENSE	39.98

12/12/2017 11:22 AM

Check Register - Full Report - ALL
 ALL Checks
 CENTRAL FIRE & EMS CHECKING

Page: 4
 ACCT

Dated From:

From Account:

Thru:

Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			39.98
5682	12/12/2017	THE UNIFORM SHOPPE LT. ESSELMAN UNIFORM	
750-00-53031-001-000		CLOTHING/UNIFORMS-FIRE 271968	57.95
Total			57.95
5683	12/12/2017	VERIZON WIRELESS DATA IN STATION 1 MEDS	
750-00-52050-000-000		PHONE & INTERNET 9797130310	14.04
Total			14.04
5684	12/12/2017	WI SCTF NICK KOEBACH CHILD SUPPORT PAYMENT	
750-00-21111-000-000		PAYROLL DEDUCTIONS PAYABLE	354.00
Total			354.00
5685	12/12/2017	WIESE REPAIR & SERVICES LLC BATTERY FOR PUMP	
750-00-52021-001-000		EQUIPMENT MAINTENANCE-FIRE	62.95
Total			62.95
5686	12/12/2017	WITMER PUBLIC SAFETY GROUP CHIEF HELMET, CPR MASKS, EMPLOYEE GIFTS	
750-00-53052-001-000		TURN OUT GEAR E1649452.004	42.99
750-00-53040-001-000		TRAINING & EDUCATION-FIRE E1655949	185.58
750-00-53029-000-000		MISCELLANEOUS EXPENSE E1656051	2,049.18
750-00-53040-002-000		TRAINING & EDUCATION-EMS E1655949.001	166.59
Total			2,444.34
5687	12/12/2017	XCEL ENERGY STATION 3	

12/12/2017 11:22 AM

Check Register - Full Report - ALL
ALL Checks
CENTRAL FIRE & EMS CHECKING

Page: 5
ACCT

Dated From: From Account:
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
750-00-52051-000-000		ELECTRIC	248.11
		STATION 3, 10/24-11/22	
		Total	248.11
		Grand Total	9,708.30

12/20/2017 1:35 PM

Check Register - Full Report - ALL

Page: 1

ALL Checks

ACCT

CENTRAL FIRE & EMS CHECKING

Dated From:

From Account:

Thru:

Thru Account:

Check Nbr	Check Date	Payee	Amount
5688	12/21/2017	ABBYLAND SERVICE PLAZA 60 RESCUE 1 REPAIR	
750-00-52020-001-000		VEHICLE MAINTENANCE-FIRE W118027	135.99
Total			135.99
5689	12/21/2017	CITY OF COLBY DECEMBER ACCOUNTING SERVICES	
750-00-52005-000-000		ACCOUNTING/SECRETARIAL SERVICE DEC	500.00
Total			500.00
5690	12/21/2017	COLBY CHRYSLER CENTER REPAIRS	
750-00-52020-002-000		VEHICLE MAINTENANCE-EMS AMBULANCE REPAIRS 60 MED 1	90.81
Total			90.81
5691	12/21/2017	DESIGNER ADVERTISING TURNOUT GEAR NAME PRESS	
750-00-53052-001-000		TURN OUT GEAR 51421	7.00
Total			7.00
5692	12/21/2017	EMC INSURANCE COMPANIES 2018 WORKER'S COMPENSATION INSURANCE	
750-00-52010-000-000		INSURANCE PREMIUMS 17318001	5,448.00
Total			5,448.00
5693	12/21/2017	HEARTLAND COOPERATIVE SERVICES FUEL-STATION 3	
750-00-53060-000-000		FUEL-VEHICLES	302.66
Total			302.66
5694	12/21/2017	IMAGE TREND, INC ANNUAL FEE, STATION 2/3 EMS CHARTING	
750-00-53010-002-000		DUES & SUBSCRIPTIONS-EMS 109126	800.00

12/20/2017 1:35 PM

Check Register - Full Report - ALL
 ALL Checks
 CENTRAL FIRE & EMS CHECKING

Page: 2
 ACCT

Dated From: From Account:
 Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			800.00
5695	12/21/2017	LYNN CARD COMPANY HOLIDAY CARDS	
750-00-53029-000-000		MISCELLANEOUS EXPENSE 2171127-076	96.95
Total			96.95
5696	12/21/2017	MEYER LUMBER SUPPLY, INC STATION 3 SUPPLIES	
750-00-52028-000-000		BUILDING MAINTENANCE/SUPPLIES 65032	9.98
Total			9.98
5697	12/21/2017	NITZKE, BERT REIMBURSE FOR CHIEF TRAINING MEALS	
750-00-53040-001-000		TRAINING & EDUCATION-FIRE REIMBURSE	73.04
Total			73.04
5698	12/21/2017	NORTH CENTRAL TECHNICAL COLLEGE SAAJAN BIANI NATIONAL REGISTRY	
750-00-53040-002-000		TRAINING & EDUCATION-EMS SAAJAN BIANI	174.33
Total			174.33
5699	12/21/2017	OFFICE DEPOT GREETING CARDS	
750-00-53029-000-000		MISCELLANEOUS EXPENSE 981809959001	133.50
Total			133.50
5700	12/21/2017	WE ENERGIES STATION 3	
750-00-52052-000-000		HEAT ST. 3, 11/8-12/12	349.41
Total			349.41
5701	12/21/2017	WHEELERS CHEVROLET OF ABBOTSFORD VEHICLE MAINTENANCE	

12/20/2017 1:35 PM

Check Register - Full Report - ALL
 ALL Checks
 CENTRAL FIRE & EMS CHECKING

Page: 3
 ACCT

Dated From: From Account:
 Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
750-00-52020-001-000		VEHICLE MAINTENANCE-FIRE	96.54
		00533	
750-00-52020-001-000		VEHICLE MAINTENANCE-FIRE	94.84
		00529	
Total			191.38
<hr/>			
5702 12/21/2017 WORKHORSE SOFTWARE SERVICE, INC			
2018 SUPPORT FOR ACCOUNTING/PAYROLL			
750-00-53020-000-000		COMPUTER EXPENSE	2,250.00
Total			2,250.00
<hr/>			
Grand Total			10,563.05

Fund: All Funds

Account Number		2017	2017	2017	Budget	% of
		November	Actual 11/30/2017			
750-00-43000-000-000	FIRE & EMS FEE-ABBOTSFORD	0.00	91,190.00	91,440.00	-250.00	99.73
750-00-43100-000-000	FIRE & EMS FEE-COLBY	0.00	65,124.00	65,124.00	0.00	100.00
750-00-43200-000-000	FIRE & EMS FEE-DORCHESTER	0.00	40,248.00	40,248.00	0.00	100.00
750-00-43300-000-000	FIRE & EMS FEE-TOWN OF COLBY	0.00	32,616.00	32,616.00	0.00	100.00
750-00-43400-000-000	FIRE & EMS FEE-TOWN OF HULL	0.00	44,280.00	44,280.00	0.00	100.00
750-00-43500-000-000	FIRE & EMS FEE-TOWN OF HOLTON	0.00	44,100.00	44,100.00	0.00	100.00
750-00-43600-000-000	FIRE & EMS FEE-TOWN MAYVILLE	0.00	42,192.00	42,192.00	0.00	100.00
750-00-43700-000-000	CONTRACTED SERVICE FEES	4,000.00	16,000.00	12,500.00	3,500.00	128.00
750-00-43800-000-000	FIRE PROTECTION-2% INS TAX	0.00	18,475.47	12,000.00	6,475.47	153.96
750-00-43900-000-000	EMS-FEES FOR SERVICE	35,952.70	212,919.70	300,000.00	-87,080.30	70.97
750-00-43901-000-000	FIRE-FEES FOR SERVICE	0.00	2,755.36	0.00	2,755.36	0.00
750-00-45000-000-000	SALE OF EQUIPMENT	12,453.86	115,553.86	0.00	115,553.86	0.00
750-00-48100-000-000	INTEREST	433.94	2,658.82	50.00	2,608.82	5,317.64
750-00-48300-000-000	DONATION REVENUES	0.00	4,250.00	0.00	4,250.00	0.00
750-00-48400-000-000	MISCELLANEOUS REVENUES	1,338.93	458,756.13	3,800.00	454,956.13	12072.53
750-00-49100-000-000	GRANT REVENUES	0.00	5,736.96	0.00	5,736.96	0.00
Total Revenues		54,179.43	1,196,856.30	688,350.00	508,506.30	173.87

		Fund: All Funds				
Account Number		2017 November	2017 Actual 11/30/2017	2017 Budget	Budget Status	% of Budget
750-00-51001-000-000	SALARIES-DISTRICT CHIEF	2,500.00	36,249.50	25,000.00	-11,249.50	145.00
750-00-51001-001-000	SALARIES-FIRE	7,952.75	80,938.25	167,280.00	86,341.75	48.38
750-00-51001-002-000	SALARIES-EMS	12,706.00	98,700.75	135,210.00	36,509.25	73.00
750-00-51002-000-000	SALAREIS-ADMIN/BOARD	800.00	7,900.00	4,150.00	-3,750.00	190.36
750-00-51003-000-000	SALARIES-DUTY CREW	0.00	0.00	0.00	0.00	0.00
750-00-51010-000-000	SOCIAL SECURITY-DISTRICT SHARE	1,832.91	16,273.46	13,529.00	-2,744.46	120.29
750-00-51020-000-000	LENGTH OF SERVICE AWARD	0.00	0.00	0.00	0.00	0.00
750-00-52001-000-000	LEGAL	0.00	3,427.00	1,000.00	-2,427.00	342.70
750-00-52002-002-000	LIFEQUEST FEES	0.00	0.00	40,000.00	40,000.00	0.00
750-00-52005-000-000	ACCOUNTING/SECRETARIAL SERVICE	500.00	6,100.00	7,300.00	1,200.00	83.56
750-00-52010-000-000	INSURANCE PREMIUMS	0.00	23,669.78	53,500.00	29,830.22	44.24
750-00-52020-000-000	VEHICLE MAINTENANCE	0.00	2,780.50	0.00	-2,780.50	0.00
750-00-52020-001-000	VEHICLE MAINTENANCE-FIRE	1,873.39	26,677.37	36,547.00	9,869.63	72.99
750-00-52020-002-000	VEHICLE MAINTENANCE-EMS	2,464.52	20,075.78	5,000.00	-15,075.78	401.52
750-00-52021-001-000	EQUIPMENT MAINTENANCE-FIRE	0.00	8,523.21	12,900.00	4,376.79	66.07
750-00-52021-002-000	EQUIPMENT MAINTENANCE-EMS	249.14	1,951.00	2,000.00	49.00	97.55
750-00-52022-001-000	APPARATUS TESTING/CERT.	3,925.98	3,975.98	7,500.00	3,524.02	53.01
750-00-52023-001-000	PAGER/RADIOS	490.00	7,708.25	0.00	-7,708.25	0.00
750-00-52028-000-000	BUILDING MAINTENANCE/SUPPLIES	694.34	4,155.23	7,800.00	3,644.77	53.27
750-00-52050-000-000	PHONE & INTERNET	720.89	7,589.95	7,960.00	370.05	95.35
750-00-52051-000-000	ELECTRIC	1,517.64	13,095.23	13,770.00	674.77	95.10
750-00-52052-000-000	HEAT	413.53	5,369.97	12,800.00	7,430.03	41.95
750-00-52053-000-000	WATER	302.83	4,236.47	7,250.00	3,013.53	58.43
750-00-52054-000-000	WATER/TRUCK FILL	0.00	0.00	3,000.00	3,000.00	0.00
750-00-53000-000-000	OFFICE EXPENSE	120.63	1,879.64	1,400.00	-479.64	134.26
750-00-53000-001-000	OFFICE EXPENSE-FIRE	68.72	658.01	0.00	-658.01	0.00
750-00-53000-002-000	OFFICE EXPENSE-EMS	0.00	179.18	0.00	-179.18	0.00
750-00-53001-000-000	MEETING EXPENSE	311.64	1,546.57	0.00	-1,546.57	0.00
750-00-53010-000-000	DUES & SUBSCRIPTIONS	100.00	220.00	0.00	-220.00	0.00
750-00-53010-001-000	DUES & SUBSCRIPTIONS-FIRE	374.95	374.95	750.00	375.05	49.99
750-00-53010-002-000	DUES & SUBSCRIPTIONS-EMS	2,275.00	4,067.96	1,200.00	-2,867.96	339.00
750-00-53020-000-000	COMPUTER EXPENSE	11.82	3,063.84	0.00	-3,063.84	0.00
750-00-53020-001-000	COMPUTER EXPENSE-FIRE	70.99	1,831.98	1,200.00	-631.98	152.67
750-00-53020-002-000	COMPUTER EXPENSE-EMS	68.59	6,333.27	1,200.00	-5,133.27	527.77
750-00-53021-000-000	PRINTER/COPIER	118.53	482.87	6,400.00	5,917.13	7.54
750-00-53029-000-000	MISCELLANEOUS EXPENSE	325.83	1,172.58	8,700.00	7,527.42	13.48
750-00-53030-000-000	ADVERTISING/PROMOTIONS	0.00	3,912.30	0.00	-3,912.30	0.00
750-00-53031-001-000	CLOTHING/UNIFORMS-FIRE	37.25	5,463.80	1,900.00	-3,563.80	287.57
750-00-53031-002-000	CLOTHING/UNIFORMS-EMS	0.00	3,639.47	0.00	-3,639.47	0.00
750-00-53035-000-000	MILEAGE REIMBURSEMENT	0.00	1,896.38	0.00	-1,896.38	0.00
750-00-53040-001-000	TRAINING & EDUCATION-FIRE	0.00	1,134.67	0.00	-1,134.67	0.00
750-00-53040-002-000	TRAINING & EDUCATION-EMS	2,149.21	4,476.26	3,500.00	-976.26	127.89
750-00-53041-002-000	FAP FUNDING-EMS SUPPLIES/EQUIP	0.00	0.00	0.00	0.00	0.00
750-00-53042-002-000	FAP FUNDING-EMS TRAINING COSTS	0.00	0.00	0.00	0.00	0.00
750-00-53050-002-000	AMBULANCE SUPPLIES	4,546.78	17,404.47	12,000.00	-5,404.47	145.04
750-00-53051-001-000	EQUIPMENT PURCHASES-FIRE	240.46	8,929.70	0.00	-8,929.70	0.00
750-00-53051-002-000	EQUIPMENT PURCHASES-EMS	0.00	4,113.56	3,400.00	-713.56	120.99
750-00-53052-001-000	TURN OUT GEAR	1,005.98	23,652.99	25,000.00	1,347.01	94.61
750-00-53053-001-000	FIRE SUPPLIES-FOAM	0.00	1,455.00	1,800.00	345.00	80.83
750-00-53054-001-000	FIRE SUPPLIES	10.62	688.86	0.00	-688.86	0.00
750-00-53059-000-000	HAZ MAT MATERIALS	0.00	50.00	1,000.00	950.00	5.00
750-00-53060-000-000	FUEL-VEHICLES	1,303.10	9,518.36	12,800.00	3,281.64	74.36

Fund: All Funds

Account Number		2017 November	2017 Actual 11/30/2017	2017 Budget	Budget Status	% of Budget
750-00-57001-000-000	VEHICLE PURCHASE	0.00	16,000.00	0.00	-16,000.00	0.00
750-00-57010-000-000	CAPITAL EQUIPMENT PURCHASES	0.00	0.00	0.00	0.00	0.00
750-00-59100-000-000	CONTINGENCY FUND	0.00	0.00	42,604.00	42,604.00	0.00
Total Expenses		52,084.02	503,544.35	688,350.00	184,805.65	73.15
Net Totals		2,095.41	693,311.95	0.00	-693,311.95	0.00

12/20/2017 2:36 PM

Reprint Payroll Register Full
All Employees

Page: 57
PAYRL

Check Date From: 11/01/2017
Thru: 11/30/2017

From Dept:
Thru Dept:

Pay Periods: 6/01/2017 Thru: 10/31/2017
(Male: 64 Female: 26)

Total Checks: 90

Earnings:

DISTRICT PAY	800.00
DUTY CREW	6,025.00
EMS DRIVER	450.00
EMS WAGES	4,120.00
FIRE CHIEF	2,500.00
FIRE PREVENTION	1,449.00
FIRE WAGES	4,106.25
MEETING PAY	500.00
OFFICER PAY	1,362.50
ON SCENE PAY	130.00
SCHOOLING	770.00
TRAINING	770.00
WEEKEND CALL	976.00

23,958.75

Withholdings:

Federal	710.70
Social Security	1,485.41
Medicare	347.50
Wisconsin	296.18
CHILD SUPPORT	0.00
CHILD SUPPORT-2	419.00

3,258.79

NET PAY 20,699.96

Flexible Time Off: Earned Used

12/20/2017 2:37 PM

Reprint Receipt Register - Full Report

Page: 1
ACCT

CENTRAL FIRE & EMS CHECKING

ALL Receipts

Posted From: 11/01/2017 From Account:
Thru: 11/30/2017 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
82	11/14/2017	SPRING LAKE SPEEDWAY RACES	
750-00-48400-000-000		MISCELLANEOUS REVENUES AMBULANCE AT THE RACES	500.00
Total			500.00
83	11/14/2017	FRONTIER REFUND FOR OVERPAYMENT	
750-00-48400-000-000		MISCELLANEOUS REVENUES	22.84
Total			22.84
84	11/14/2017	ASCENSION - SPIRIT AUGUST RENT	
750-00-48400-000-000		MISCELLANEOUS REVENUES AUG RENT	450.00
Total			450.00
85	11/29/2017	VILLAGE OF UNITY 2ND HALF PAYMENT	
750-00-43700-000-000		CONTRACTED SERVICE FEES 2ND HALF-2017	4,000.00
Total			4,000.00
86	11/29/2017	MISCELLANEOUS REVENUES TAMMY SEEFELD FOR UTV RIMS	
750-00-48400-000-000		MISCELLANEOUS REVENUES SALE OF UTV RIMS	100.00
Total			100.00
87	11/29/2017	LIFEQUEST FEES COLBY AMBULANCE LIFE QUEST OCT	
750-00-43900-000-000		EMS-FEES FOR SERVICE COLBY EMS LIFEQUEST FEES	42.50
Total			42.50
88	11/29/2017	MISCELLANEOUS REVENUES CITY OF IRON MOUNTAIN	
750-00-48400-000-000		MISCELLANEOUS REVENUES SALE OF CERVICAL COLLARS	25.00

12/20/2017 2:37 PM

Reprint Receipt Register - Full Report

Page: 2
ACCT

CENTRAL FIRE & EMS CHECKING

ALL Receipts

Posted From: 11/01/2017 From Account:
Thru: 11/30/2017 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
Total			25.00
<hr/>			
89	11/29/2017	PROVISION PARTNERS REBATE CHECKS	
750-00-48400-000-000		MISCELLANEOUS REVENUES REBATE	73.56
750-00-48400-000-000		MISCELLANEOUS REVENUES REBATE	88.38
750-00-48400-000-000		MISCELLANEOUS REVENUES REBATE	79.15
Total			241.09
<hr/>			
90	11/29/2017	WISCONSIN SURPLUS ONLINE AUCTION SALE OF ITEMS	
750-00-45000-000-000		SALE OF EQUIPMENT SALE OF EQUIPMENT	12,453.86
Total			12,453.86
Grand Total			17,835.29

Minutes from the Colby/Abbotsford Board of Police Commissioners held December 11, 2017 at the Colby/Abbotsford Police Department

President Todd Schmidt **called the meeting to order** at 6:30 p.m.

Roll call: President Todd Schmidt, Vice President Dan Hederer, Randy Hesgard, Dennis Kramer, Loren Voss, and Roger Weideman

Others Present: Abbotsford Mayor Lori Voss, Officer Nathan Schreiber, Police Chief Jason Bauer and Kevin O'Brien – TP Printing.

There were **no comments by the Public.**

Motion Weideman/Loren Voss to **approve the minutes** from the November 13, 2017 meeting as presented. Motion carried without negative vote.

Motion Hederer/Kramer to **approve the expenditures** presented in the amount of \$14,731.57. Motion carried without negative vote.

Under **2017 Holiday gifts for employees**, the commissioners were informed that in the past officers received \$25.00 Abby/Colby Chamber Bucks gift certificates as a Holiday gift. Motion Kramer/Hesgard to approve the expenditures for the \$25.00 gift certificates to the officers. Motion carried without negative vote.

Under **Financial audit**, it was reported that there is no legal requirement for the Police Department to be audited. Currently, the City of Colby does the recordkeeping for the P.D. and in the past self-auditing has been done between the City of Colby and Chief Bauer. It was estimated that there would need to be between \$3,000 to 4,000 budgeted for a 2018 audit. Weideman asked if a request for proposal (RFP) to do an audit could be prepared and returned before the February meeting. It was decided that a RFP should be developed for a future audit.

Under **Chief's report**, Chief Bauer informed the commissioners that the department is extremely busy with complaints. Over the past month they have handled a lot of warrants in addition to an increase in traffic stops. Kramer asked why the current report's numbers vary relative to past months. Bauer stated that due to Jessica Weich's increase in tracking properties, along with an added officer doing more investigations, the numbers make sense. The miscellaneous activity includes vehicle washing and the installation of a new vehicle headlight. The commissioners asked Bauer to include a brief narrative on future reports. Bauer said there were between 25-30 hours of overtime during the Abbotsford Christmas Parade, and he has to update the K9 numbers for the current report.

The next meeting date was set for January 8, 2018 at 6:30 p.m.

Motion Loren Voss/Hederer to **adjourn** at 6:48 p.m. Motion carried without negative vote.

12/07/2017 2:07 PM

Check Register - Quick Report - ALL

Page: 1

ALL Checks

ACCT

POLICE CHECKING NOW

Dated From:

From Account:

Thru:

Thru Account:

Check Nbr	Check Date	Payee	Amount
12430	12/11/2017	ASPIRUS MEDFORD HOSPITAL & CLINICS BLOOD DRAW	45.00
12431	12/11/2017	BAUER, JASON REIMBURSE FOR SHIPPING & POSTAGE	60.98
12432	12/11/2017	BBD SPORTS SHOP DOG FOOD	44.99
12433	12/11/2017	CARD SERVICES AUTO/K9/SUPPLIES/TRAINING/CLOTHING	2,494.83
12434	12/11/2017	CELL COM CELL PHONES & AIR CARDS	261.93
12435	12/11/2017	CHARTER COMMUNICATIONS PHONE & INTERNET	241.64
12436	12/11/2017	CITY OF ABBOTSFORD DEC BILL	66.73
12437	12/11/2017	COLBY ABBOTSFORD PROFESSIONAL POLICE NOV DUES	250.80
12438	12/11/2017	COMPLETE OFFICE OF WISCONSIN PAPER	75.33
12439	12/11/2017	COMPUTER TR INC. SERVICE CALL	57.50
12440	12/11/2017	DALCO GARBAGE BAGS	44.97
12441	12/11/2017	DECKER AUTOMOTIVE SERVICE ON VOLVO	290.58
12442	12/11/2017	DELTA DENTAL OF WISCONSIN DEC PREMIUMS	664.20
12443	12/11/2017	DESIGNER ADVERTISING SEW ON PATCHES	32.00
12444	12/11/2017	EO JOHNSON COMPANY 12/7/17-12/6/18	359.00
12445	12/11/2017	HEARTLAND NAPA BULB, TRICO ICE BLADE	40.47
12446	12/11/2017	HOLIDAY COMMERCIAL NOVEMBER	150.23
12447	12/11/2017	KULAS BODY SHOP INC DEDUCTIBLE AMOUNT	500.00
12448	12/11/2017	MELENDEZ, JOHN INTERPRETER	75.00

12/07/2017 2:07 PM

Check Register - Quick Report - ALL

Page: 2

ALL Checks

ACCT

POLICE CHECKING NOW

Dated From:

From Account:

Thru:

Thru Account:

Check Nbr	Check Date	Payee	Amount
12449	12/11/2017	POSTMASTER ROLL OF STAMPS	49.00
12450	12/11/2017	SECURITY HEALTH PLAN JAN PREMIUMS	7,714.59
12451	12/11/2017	SHOPKO STORES CLEANING SUPPLIES	9.99
12452	12/11/2017	SUPER 29 SHELL NOV FUEL	205.70
12453	12/11/2017	THE UNIFORM SHOPPE OF GREEN BAY, INC UNIFORMS	302.75
12454	12/11/2017	TU MARX PRINTING LETTERHEAD	115.00
12455	12/11/2017	WE ENERGIES 10/13-11/13	169.13
12456	12/11/2017	XCEL ENERGY 10/17-11/15	409.23
Grand Total			14,731.57

Minutes from the Finance and Personnel meeting held December 13, 2017 in the Abbotsford Council Chambers

Chairman Anders **called the meeting to order** at 6:00 p.m.

Roll call: Chairman Anders, Loren Voss, Faber, Weideman, Kramer, and Mayor Voss

Others present: Clerk Lopez, DPW Stuttgen, Water/Wastewater Manager Medenwaldt, Totzke, Lucas Dorn and Carrie Leonard – Johnson Block, and K. O'Brien – Tribune Phonograph

The **Pledge of Allegiance** was heard.

Under **2016 Audit Presentation** Lucas Dorn and Carrie Leonard presented the audit findings and presented a 2016 Audit summary.

Faber exited the meeting at 6:44 p.m.

Under discuss/approve December bills, motion Kramer/Loren Voss to **approve the general fund bills** in the amount of \$137,712.14. Motion carried without negative vote.

Motion Kramer/Loren Voss to **approve the Eau Pleine expenditures** in the amount of \$4,775.04. Motion carried without negative vote.

The **November receipts and expenditures** were reviewed. One suggestion was to review the schedule of fees as it relates to NSF charges; at this time the City only recoups the costs charged by the bank.

The **Overtime Report** was reviewed.

There were **no incidents, accidents or upcoming training** events noted.

Under **discuss/recommend having the security cameras** on during meetings, it was suggested to have the full council discuss this issue.

The 2018 **City of Abbotsford Insurance renewal** was not available at this time and will be on the January 2, 2018 council meeting.

Under **discuss/approve the union contract as negotiated with the Colby Abbotsford Professional Police Association**, motion Kramer/Loren Voss to approve the following:

- 1.) Contract shall become effective January 1, 2018 and shall remain in force until and including December 31, 2020.
- 2.) The Commission agrees to provide retirement benefits under the Wisconsin Retirement System. Employees will contribute the employee portion into the Wisconsin Retirement System according to WRS Rule or Law, but no more than the general employee WRS contribution rate.
- 3.) Language in the contract shall be changed to match language in the approved addendum to the existing contract designating 12-hour shifts for officers.
- 4.) Floating holiday pay hours shall be adjusted to 24 hours from the current 25.5 hours, reflecting the change to 12-hour shifts.
- 5.) Wage rate adjustments shall be added to the base wage rate for officers as follows: January 1, 2018, increase of \$1.00 per hour; January 1, 2019, increase of \$0.50 per hour; January 1, 2020, increase of \$0.50 per hour.

Motion carried without negative vote.

Under **discuss/recommend 2017 hourly employee wage increases** motion Faber/Weideman to approve a 2% increase to the hourly employees effective January 1, 2018

	<u>Old Rate</u>	<u>New Rate</u>
Bill Colby	21.87	22.31
Josh Soyk	21.87	22.31
John Smith	21.87	22.31
Vern Leffel	21.87	22.31
Jeremy Geiger	19.54	22.31 *after closed session vote
Deb Lenz	10.04	10.24
Jack Kramas	11.93	12.17
Rick Rannow	12.99	13.25
Judy Kalepp	12.00	12.24
Jacob Langenhahn	15.00	15.30

Motion carried without negative vote.

Under **discuss Fall Festival**, Paul Ruesch stated they are looking to move the event to an earlier date. The carnival is available on June 1, 2018, this will be the same carnival company, but a different set of larger rides. This is the same carnival as the State Fair has with brand new rides. The carnival will need more room than the prior year's carnival and they are hoping to move further South on First Street. The consensus from the committee was that they support the date change.

Motion Faber/Loren Voss to **convene to closed session** per State Stats 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of compensation and benefit negotiations for Jeremy Geiger

Roll call: Anders – yes, Totzke – yes, Loren Voss – yes, Weideman – yes, and Kramer – yes

Motion Kramer/Loren Voss to **convene to open session** at 7:43 p.m.

Motion Kramer/Weideman to **grant a wage increase** to Jeremy Geiger to \$22.31 effective 1/1/2018.
Motion carried without negative vote.

Motion Kramer/Loren Voss to **adjourn** at 7:45 p.m. Motion carried without negative vote.

Minutes from the Abbotsford Plan Commission held December 22, 2017 in the Abbotsford City Council Chambers

Chairman Medenwaldt **called the meeting to order** at 7:15 a.m.

Roll call: Chairman Medenwaldt, Jakel, Baker, Weideman, Christensen, and Mayor Voss

Others present: Clerk Lopez, DPW Stuttgen, and K. O'Brien – Tribune Phonograph

Under **discussion/update of future Industrial Park plans** and residential development goals Stuttgen stated that the group has been focusing on the land West of Highway 13. At this time the City has an accepted an Offer to Purchase on the Paul Webb property noting there are contingencies that need to be met prior to the sale finalizing. A new business is looking to locate north of this property and it is optimal to construct the access road from Highway 13 west for the future connection of the Industrial Park. The DOT is looking favorably at this option to eliminate three separate access from Highway 13 and having the access from the two abutting properties enter and exit from this newly created road. The road construction would need to be completed in early spring for access for the new business. It was stated that the approval to cross the railroad is difficult and will take several months to proceed through the approval process.

Under discuss **Community Development options**, Lopez explained for the residential development, an option may be to create a Community Development Authority that would handle the development and purchase of the residential area. It was stated the advantage of this option is it can be funded with TIF revenue and the money generated by lot sale can go back to the authority to establish a revolving account that can continue to work to develop other areas of the City. It was suggested to invite Sean Lenz from Ehlers and Associates to a joint Council and Plan meeting for further discussion

Under discuss/recommend **budget for future Industrial Park** plans and residential development, Lopez gave a brief overview in the TIF finances and money is flowing into the TIF fund well, even better than anticipated; however, we do not have enough cash on hand to perform all the projects that are being discussed. It was recommended that the committee decide what the immediate needs are, the construction of 2-3-year plans, and a five year plan of development so a financing plan can be developed. An option is a TIF anticipation bond, but bonding is expensive, so it is important we have a total plan for borrowing.

Motion Christensen/Baker to **convene to closed session** pursuant to State Statute 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the purpose of discussing offer to purchase contingencies for land for future industrial park

Roll call: Christensen – yes, Baker – yes, Medenwaldt – yes, Weideman – yes, Jakel – yes

Mayor Voss exited the meeting.

Motion Jakel/Baker to **convene to open session**. Motion carried without negative vote.

Motion Weideman/Christensen to **allow DPW Stuttgart to negotiate a purchase price for Industrial Park land** west of Highway 13 in TIF 7. Motion carried without negative vote.

Motion Baker/Weideman to **adjourn** at 8:14 a.m. Motion carried without negative vote.

JANUARY 2018

CITY OF ABBOTSFORD

SUN	MON	TUE	WED	THU	FRI	SAT
	1 OFFICE CLOSED	2 COUNCIL 5:30	3	4	5	6
7	8 6:30 POLICE COMMISSION	9	10	11	12	13
14	15	16	17 FINANCE	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY 2018

CITY OF ABBOTSFORD

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5 COUNCIL 6:00	6	7	8	9	10
11	12 POLICE 6:30	13	14	15	16	17
18	19	20	21 FINANCE 6:00	22	23	24
25	26	27	28			